



**CITY OF JOLIET
CITY CLERK'S OFFICE**

150 W. Jefferson Street
Joliet, IL 60432
Ph. 815/724-3780 Fax 815/724-3785
E-mail: cityclerk@jolietcity.org

Date: _____

FREEDOM OF INFORMATION ACT (FOIA) REQUEST

NAME		BUSINESS	
ADDRESS			
CITY		STATE	ZIP CODE
PHONE NUMBER		FAX NUMBER	
E-MAIL ADDRESS			

FOR FIRE REPORTS:

REPORT NUMBER	INCIDENT DATE & LOCATION

FOR ALL OTHER RECORDS (please explain what you are requesting, be sure to include property address and PIN if requesting information on a property) :

FEE SCHEDULE: \$0.15 per page after first 50 pages (B/W) \$0.15 per page for color copies \$1.00 per Plat page \$1.00 per Audio CD/Photo DVD	FOIA requests are processed within FIVE (5) BUSINESS DAYS after receipt (TWENTY-ONE (21) BUSNIESS DAYS for commercial request). You will be notified when your request is complete.
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