



2018 CHARITABLE RAFFLE LICENSE APPLICATION

Office of the City Clerk - Business Services
150 West Jefferson Street
Joliet, Illinois 60432
Office 815-724-3905 Fax 815-724-3904
Email: businessservices@jolietcity.org
Website: www.cityofjoliet.info

Office Use Only:
Date Received: _____
Date Issued: _____

PLEASE COMPLETE THE ENTIRE FORM AND PRINT LEGIBLY. Incomplete forms will be returned. Complete application packets must be submitted no less than four (4) weeks before the event.

CONTACT INFORMATION

Organization Name: _____

Organization Address: _____

City: _____ State: _____ Zip Code: _____

Organization Phone Number: _____

Raffle Manager Name: _____

Raffle Manager Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail Address: _____

RAFFLE INFORMATION

Purpose of Raffle: _____

Areas within the city in which raffle chances will be sold or issued: _____

Time period during which the raffle chances will be sold or issued:

Beginning: _____ Ending: _____

Location of drawing in City of Joliet (provide street address and business name):

Date and time of drawing: _____

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Price of raffle chance: _____

Maximum number of chances available: _____

Aggregate retail value of all prizes to be awarded: _____

Maximum retail value of each prize to be awarded in a single raffle (use additional sheets if needed):

Are the entire net proceeds of the raffle exclusively devoted to the lawful purposes of the organization permitted to conduct the raffle? Yes: _____ No: _____

Is the raffle manager a bona fide member of the organization permitted to conduct the raffle? Yes: _____ No: _____

Is any person receiving any remuneration or profit for participating in the management or operation of the raffle? Yes: _____ No: _____

Are chances sold on-line? Yes: _____ No: _____ If yes, complete the following as it relates to the organization in possession of the computer servers providing hosting services:

Contact Name: _____

Contact Street Address (no P.O. Boxes): _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail Address: _____

List the URL of all websites at which the raffle chances may be purchased: _____

ORGANIZATION INFORMATION

Check type of organization (All that apply and include copy of Bylaws or Constitution):

Chamber: _____ Charitable: _____ Educational: _____ Fraternal: _____

Labor: _____ Non-Profit: _____ Religious: _____ Veterans: _____

Date of incorporation: _____ Length of time in the City of Joliet: _____

Number of members residing within the Joliet corporate limits: _____

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Type of license being requested (select one of four):

_____ **Class 1** (Annual license fee \$10.00)

Conducting multiple raffles by a single applicant during a calendar year
Aggregate retail value of prizes of single raffle not to exceed \$5,000
Aggregate retail value of prizes during calendar year not to exceed \$50,000
Maximum retail value of any prize not to exceed \$2,500
Sales of chances in person or on-line and winners shall be determined by manual selection

_____ **Class 2** (Annual license fee \$10.00)

Single raffle with chances sold within one (1) year
Prizes awarded on the date determined
Aggregate retail value of all not to exceed \$50,000
Sales of chances in person or on-line and winners shall be determined by manual selection

_____ **Class 3** (Annual license fee shall be 0.5% of aggregate retail value of prizes)

Single raffle with chances sold within one (1) year
Prizes awarded on the date determined
Maximum raffle chance not to exceed \$1,000
Aggregate retail value of all prizes not to exceed \$250,000
Sales of chances in person or on-line and winners shall be determined by manual selection

_____ **Class 4** (Annual license fee shall be 1.0% of aggregate retail value of prizes)

Single raffle with chances sold within four hundred (400) days
Prizes awarded on the date determined
Maximum price of raffle chance shall not exceed \$1,000
Aggregate retail value of all prizes not to exceed \$250,000,000
Sales and purchase of chances on-line and winners shall be determined by manual or electronic selection

ADDITIONAL INFORMATION TO BE PROVIDED

- Current copy of a state issued identification card for the Raffle Manager.
- Completed and signed "Affidavit".
- Copy of organization's Bylaws, Constitution or Incorporation.
- Fidelity Bond (twice the aggregate retail value of the prizes to be awarded) or completed "Request for Waiver of Raffle Manager's Bond" form

I have read, understand, agree and will fully comply with the Chapter 18 Licenses and Business Regulations Article XX Charitable Raffles of the Joliet Municipal Code.

Raffle Manager (Print)

Raffle Manager (Signature)

Date: _____

AFFIDAVIT

STATE OF ILLINOIS)
) **SS**
COUNTY OF WILL OR KENDALL)

We hereby swear that all of the foregoing statements are true and correct to the best of our knowledge and belief.

We hereby swear that those involved in the conduct of the said raffle will not violate any of the Ordinances of the City of Joliet, the statues of the State of Illinois or the Laws of the United States of America in the conduct of the raffle described herein.

The undersigned hereby acknowledges that we have read and understand fully all provisions as set forth in Chapter 18 Licenses and Business Regulations Article XX Charitable Raffles of the City Code and that we will fully abide the same.

We hereby swear that the Applicant/Organization is a bona fide chamber, charitable, educational, fraternal, labor, non-profit, religious or veterans organization as defined which operates without profit to its members and which has been in existence continuously for a period of five (5) years immediately before making application for a license and has had during that entire five (5) year period bona fide membership engaged in carrying out its objectives.

We also hereby swear that said Raffle License is not being requested to be issued to any of the following:

- (a) Any person who has been convicted of a felony;
- (b) Any person who is or has been a professional gambler or gambling promoter;
- (c) Any person who is not of good moral character;
- (d) Any firm or corporation in which a person defined in (a), (b), or (c) has a proprietary, equitable or credit interest, or in which such a person is active or employed;
- (e) Any organization in which a person defined in (a), (b), or (c) is an officer, director or employee, whether compensated or not;
- (f) Any organization in which a person defined in (a), (b), or (c) is to participate in the management or operation of a raffle;
- (g) Any person or organization that has failed to pay a raffle license fee as required by this article or that has a claim pending under a manager's bond

It is further understood that any person, firm or corporation found guilty of violating any provision of this Ordinance shall be punished by a fine not to exceed seven hundred fifty dollars (\$750.00).

Sworn to this _____ day of _____ 20____.

President _____ Secretary _____

Subscribed and sworn to before me this _____ day of _____ 20____.

Notary Public

REQUEST FOR WAIVER OF RAFFLE MANAGER'S BOND

The _____
(exact name of applicant organization) hereby requests that the City of Joliet waive the requirement for the Raffle Manager's Bond in connection with the raffle for which attached application is made. We, the undersigned, being the Presiding Officer and the Secretary of the aforesaid organization, do hereby attest to the fact that on _____ (meeting date), by unanimous vote, the members of said organization have requested and agreed to such waiver.

Presiding Officer (Print)

Secretary (Print)

Presiding Officer (Signature)

Secretary (Signature)

Date

Date

Subscribed and sworn to before me this _____ day of _____ 20____.

Notary Public