



**2018 ANTIQUE DEALERS, PAWN BROKERS AND SECOND HAND DEALERS
BUSINESS LICENSE APPLICATION**

Office of the City Clerk - Business Services
150 West Jefferson Street
Joliet, Illinois 60432
Office 815-724-3905 Fax 815-724-3904
Email: businessservices@jolietcity.org Website: www.cityofjoliet.info

Office Use Only:
Date Received: _____
Date Issued: _____
Business Account ID: _____

Please print legibly. All information and supplemental requirements must be completed and submitted. **Incomplete forms will be returned.** Please allow a *minimum* of twenty (20) business days for process and review prior to opening.

New Business: _____ Change of Ownership: _____ Expansion: _____ Renewal: _____
Proposed Opening Date: _____ Date Opened: _____

LOCAL BUSINESS INFORMATION

Business Name (DBA): _____ Store Number: _____
Business Address: _____
City: _____ State: _____ Zip Code: _____
Business Phone Number: _____ Fax Number: _____

Agent/Operator (Manager) Name: _____
Home Address: _____
City: _____ State _____ Zip Code: _____
Cell Phone Number: _____ E-mail Address: _____

CORPORATE BUSINESS INFORMATION

Corporate Name: _____
Contact Name: _____
Corporate Address: _____
City: _____ State: _____ Zip Code: _____
Phone Number: _____ Fax Number: _____
E-mail Address: _____ Website: _____
Federal Employee Identification Number (FEIN Submit IRS Dept. of Treasury Authorization): _____
State of Illinois Business Tax Number (IBT - Submit IDOR Certificate of Registration): _____
Mailing address for all correspondence: Local Business: _____ Corporate: _____

BUSINESS OWNERSHIP INFORMATION

Provide the following information regarding how the business was created and is owned:

___ Individual ___ Partnership ___ Limited Liability Corporation (LLC) ___ Private Limited Company (LTD) ___ Corporation

Legal Business Name: _____

If this is a **partnership**, provide name, address, and telephone number of all partners. If this is an **LLC or LTD**, provide the names, addresses and percentage of ownership held by each member. If this is a **Corporation**, provide the names and addresses of all persons holding three percent (3%) or more of the stock of the corporation and the percentage of ownership held by each member. If additional space is needed, add a separate page. Submit appropriate Articles (e.g., incorporation, organization).

Name: _____ Title: _____

Home Address: _____

City: _____ State _____ Zip Code: _____

Cell Phone: _____ Percentage of Ownership: _____

Name: _____ Title: _____

Home Address: _____

City: _____ State _____ Zip Code: _____

Cell Phone: _____ Percentage of Ownership: _____

Name: _____ Title: _____

Home Address: _____

City: _____ State _____ Zip Code: _____

Cell Phone: _____ Percentage of Ownership: _____

Name: _____ Title: _____

Home Address: _____

City: _____ State _____ Zip Code: _____

Cell Phone: _____ Percentage of Ownership: _____

I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I have not provided false or misleading information. I understand that the failure to supply adequate or correct information will be subject to suspension or revocation of the City of Joliet business license.

Name of applicant (print)

Signature of applicant

Title of applicant

Date

BUSINESS OPERATION INFORMATION

BARTER, PAWNED, PURCHASE, SALE OR TRADE OF SECONDHAND ITEMS

Select the category or categories which best explain the general description/purpose of business:

- | | | |
|---|---|--|
| <input type="checkbox"/> Antique dealer | <input type="checkbox"/> A/V equipment, gaming devices | <input type="checkbox"/> Consignment store |
| <input type="checkbox"/> Coin dealer | <input type="checkbox"/> Automobile and/or parts resale | <input type="checkbox"/> Pawn broker/shop |
| <input type="checkbox"/> Junk/Salvage yard | <input type="checkbox"/> Charity store (donated goods for resale) | <input type="checkbox"/> Weapons |
| <input type="checkbox"/> Jewelry/Gold store | <input type="checkbox"/> Itinerant merchant | |

Other, explain: _____

The approximate percentage of business associated with the buying and selling of used merchandise: _____

Are the secondhand items being sold purchased new by the business? Yes No

If yes, please explain: _____

Gross Square Footage of Tenant Space at Location: _____

Total Number of Employees at Location (include family members): _____

Days of Week and Hours of Operation at Location: _____

Do you want the local business information listed on the City of Joliet’s website? Yes No

Is the Business Located in a Stand-Alone Structure? Yes No

If no, name of center: _____

Does the Business Own the Building? Yes No If no, complete the following:

Owner Name: _____

Owner Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone Number: _____

Are Hazardous Materials Stored on Site? Yes No If yes, provide MSD Sheets to the Joliet Fire Department

Does the Business have an Alarm System? Yes No If yes, must register with the Joliet Police Department

Name of Alarm System Monitoring Company: _____

Are there any coin operated devices on the property? Yes No

If yes, the “Coin Operated Vending, Amusement and Gaming Devices Business License Application” must be completed and all machines must have individual annual stickers – List vending information below:

Vending Company: _____ Office Number: _____

Contact Name: _____ Cell Phone Number: _____