

DEPARTMENT OF ADMINISTRATIVE SERVICES
HUMAN RESOURCES DIVISION
PHONE: 815/724-4020
FAX: 815/724-4039



150 WEST JEFFERSON STREET
JOLIET, ILLINOIS 60432-4158

EMPLOYMENT OPPORTUNITIES

THIS POSITION WILL BE AVAILABLE FOR SUMMER EMPLOYMENT APPROX. 12 WEEKS

JOB POSTING #: 07-17
POSTED: 02/16/2017, 8:00 a.m.
EXPIRATION: 03/16/2017, 4:30 p.m. or until filled
TITLE: Laboratory Intern (Position Code #7047)
SALARY: \$10.00 per hour/NO BENEFITS
DEPARTMENT: Public Utilities
DIVISIONS: Plant Operations

DUTIES:

Working under the direct supervision of the Wastewater Laboratory Chemist, and under the general supervision of the Wastewater Superintendent, the primary function of an employee in this position is to perform a variety of chemical, biological and bacteriological tests and analyses of wastewater, industrial waste and related samples. They will also be responsible for maintaining records of testing, analysis, chain of custody and other related information, as well as reporting results to the appropriate wastewater treatment staff to enable compliance with Federal, State, County, City and other applicable public health environmental and safety standards. The individual in this position may also perform other job related duties as assigned.

POSITION REQUIREMENTS:

High School Diploma or GED equivalent
Must be currently enrolled in an institution of higher learning, and in the process of obtaining a Bachelor's Degree in Biology, Microbiology, Chemistry, Environmental Sciences or a related field.
Must demonstrate strong organizational, computer and communication skills, both written and verbal
Sufficient personal mobility, flexibility, stamina and balance to work in an office and wastewater treatment plant environment
Must possess a valid driver's license.

A full job description is available in Human Resources upon request.

EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER